



# NCBES OPERATIONS NEWSLETTER - Feb 18

## Issue 2

### Director's Message:

Dear Colleagues,

Welcome to the 2<sup>nd</sup> edition of our Newsletter. I trust that you will find a useful means of communicating news. Please feel free to forward any news items to Ger. Wishing you all success for 2018. Noel

### Facilities Updates:

- Leaking Taps/Sinks in labs:** While the issues here have been documented as part of a defect report which the builders haven't acted on. One of our mobile techs attended site recently to survey and carry out repairs to the leaking units throughout the building. At the moment he has isolated 2 De-Ionised water taps GFS and 1FN and has ordered replacement parts for these. On 1FN cold room he has also ordered a replacement lab water mixer tap. All other sinks and taps throughout the building are in good mechanical order.
- Annual recertification of the Biosafety cabinets/Fumehoods** was completed 18/22nd Dec.
  - There are a number of on-going issues critical to the operation of the facility which Crowthorne should be attending w/e 16 Feb.
  - All issues to date with the Telstar Biosafety Cabinets I have recorded on an excel file and issued to buildings office.
- Toilets/WC's:** We are continuing to experience occasional leaks in the various WC's throughout the building the FM team are attending to these as they arise.
  - We have replaced a number of urinal traps etc. throughout the building.
  - We have replaced a number of batteries for the sink and cystemiser urinal control units.
  - We have identified a number of issues with syphon controls in various bathroom cubicles and have ordered replacement parts.
- Back-up steam boilers for Autoclaves:** These are presently going through the procurement process with Buildings office.
- Gas Alarm and O2 Depletion Monitoring:** Our FM team have placed an updated version of the SOP, outlining the actions to take and personnel to contact in the event of an alarm event, at all main alarm panels and sub panels throughout the building.

### Health & Safety

- Unit Safety Policy has been completed and is available on <http://ncbes.nuigalway.ie/health-and-safety/>
- Staff members are responsible for keeping the [accident/incident report \(pg. 5-13+\)](#) forms and for ensuring accidents are reported promptly to the University Safety Office. Accident report forms are kept in the Chief Technical Officers Office and are available on the Safety Office website. Staff should make themselves aware of the accident reporting procedure;
- Eadaoin Timmins is the [Computer Workstation/Display Screen Assessors](#) for the Unit
- Staff should be aware of the entitlement to a specific risk assessment for **pregnant, breast-feeding and post-natal employees** by checking our webpage <http://ncbes.nuigalway.ie/health-and-safety/>

- Risk assessments for [lone working](#) and [out-of-hours working](#) are completed and the necessary controls are in place. Our policies are explained here: <http://ncbes.nuigalway.ie/health-and-safety/>
- Staff should be aware of the [University Stress Policy](#) and [Bullying Policy](#) by going to our web page: <http://ncbes.nuigalway.ie/health-and-safety/>

## Procurement/Stores

- NEB Freezer stock: Liam is working with Procurement office to establish a service with NEB freezer.

### Access:

Liam Brennan (CTO) has relocated to Office 2006 in Bioscience Building and is available on site to do all access requests.

### Research News:

Congratulations to Professor John Laffey, Professor of Anesthesia who was one of five recipients of the Science Foundation Ireland 'President of Ireland Future Research Leaders Awards', honoured by President Michael D. Higgins at a special ceremony in Áras an Uachtaráin. John's research team have recently moved to the Bioscience Building and we wish them continued success.



Congratulations also to Anne O Rorke, STO Biochemistry who recently received the President's Award for Support Services Excellence 2017. A well-deserved accolade for an outstanding colleague. We would like to take this opportunity to wish Anne well in her upcoming retirement.

We would also like to welcome Derek Morris and his team who recently relocated to BSB.